

Minutes of a Regular Meeting of the Council of the Town of Blackstone, Virginia, held in the Council Chambers located at 100 W. Elm Street, Blackstone, Virginia, on Monday, April 18, 2022 at 7:00 p.m.

There Were Present:

Mayor: William D. Coleburn

Council Members: Annie Scott, Carolyn Williams, Nathaniel Miller, Eric Nash, Jake Allman

Town Staff: Philip Vannoorbeeck, Town Manager; Jennifer Daniel, Town Clerk; Dion Tomer, Fire Chief; Nicholas Kuzmiak, Police Chief; Jackie Brown, Administrative Assistant

Town Attorney:

Those Absent: Lonnie Morgan, Shelia Jones

Mayor Coleburn called the April Council Meeting to order.

Councilwoman Scott delivered the Invocation.

Mayor Coleburn led the Pledge of Allegiance.

PUBLIC HEARINGS:

1. Town Garage, LLC – Conditional Use Permit

*NOTICE OF PUBLIC HEARING
TOWN OF BLACKSTONE*

The Blackstone Town Council shall hold a Public Hearing on April 18, 2022 at 7:00 p.m., in the Town Council Chambers, 100 W. Elm Street, Blackstone, Va. The purpose of the Public Hearing is to consider a Conditional Use permit request from Town Garage, LLC. The applicant requests a Conditional Use permit to allow up to 30 multi-family dwelling units on property located at 519 Church Street, also known as Nottoway County Tax Map Numbers 50A25-1-27-1 through 6 and a portion of lots 7 through 12. The proposed project is permitted in the B-G, General Business district with a Conditional Use permit. The Town Council may act on this request following this public hearing. Any person desiring to speak for or against the request should attend the Public Hearing at the above stated date and time.

Mayor Coleburn said the Town sold this building for \$75,000.00 in December 2017 to Mr. Dave McCormack with Waukeshaw Development. He said there is a twofold proposal tonight, one to establish up to 30 one bedroom apartments. Manager Vannoorbeeck added this would be a Conditional Use Permit application, which has been through the Planning Commission.

Mayor Coleburn said this property is currently zoned General Business.

Manager Vannoorbeeck said at the time when the rezoning was done to General Business, the plan was to open a restaurant and packaged brewery. He said General Business does require for first and second floor dwellings, a Conditional Use Permit. He said the Planning Commission made a recommendation based on 27 units, but he recently received an email from Mr. McCormack asking for the flexibility to allow up to 30 units. He said the Planning Commission approved 27 units

Mayor Coleburn opened the Public Hearing and asked if there was anyone here to speak for or against the proposal.

Mayor Coleburn said he listened to the Planning Commission Meeting video and said it got a little murky, but the original request was for up to 30 units. He thanked Mr. Haase and Mr. McCormack for their investments in Blackstone.

Mr. Kris Haase

Mr. Haase said he was here to discuss the 27 units going to a potential 30 units. He said these units would be modeled after the other two buildings that they have already built. He said the units would all be one bedroom and very compact. He said this proposal still includes a restaurant.

Mayor Coleburn said these units are furnished and geared primarily towards FASTC. He said if FASTC is between classes and there are vacancies, this building is equipped to handle anyone for a short stay.

Mr. Haase said the plan right now may be owner occupied by Dave McCormack for the brewery, but no deals have been made yet.

Mayor Coleburn said he went to the area and looked around, he believed there was a vast area for the small 1 bedroom, 1 vehicle parking per unit.

Councilman Nash asked if everything, except where the actual garage bay doors are, that area would be the restaurant. Manager Vannoorbeeck believed that would be the restaurant, with the brick portion and the Quonset hut being the apartments.

Manager Vannoorbeeck said the Board of Zoning Appeals did consider a Variance request for the number of parking spaces. He said the BZA granted 1.5 spaces per unit and expected this parking to be onsite and manageable. He noted some time ago, the Town gave permission to Mr. McCormack for use of the parking lot on College Avenue, which he now owns. He said the Town may have to be proactive and post Residential Parking signs in this area.

Manager Vannoorbeeck said there is also a Prescriptive Easement request as well., which is where the drive thru area is now for the cardboard. He said Attorney Bacon would be working on this. Mayor Coleburn said this easement is just for ingress and egress.

Councilwoman Scott asked if these would be furnished apartments. Mr. Haase replied, yes.

Councilwoman Scott asked what the plan would be for visitors. Mayor Coleburn believed this would be geared so much towards FASTC, with those renting these apartments, he did not believe there would be friends coming over. Mr. Haase said they have overflow parking across the street on College Avenue.

Mayor Coleburn said we have learned, as on Sixth Street, unless human beings see signs, they may park where they want to. He said Mrs. Frisby said in the BZA Meeting, we want to keep residential areas residential. He said once this project starts taking shape, he believed residential signage should be installed along Second Street between College Avenue and Brunswick Avenue, and maybe even the block of College Avenue where Gus and Dianna Mitchell live.

Councilman Nash asked about the restaurant and the time frame. Mr. Haase believed the restaurant would be amazing, they go into small places and turn it into something cool for the community. He believed the construction would be going on as the apartments are being built, and may start as a white box.

Councilman Nash said originally this property was rezoned for business, and the locals in the area would like to see what was promised, go there. Mr. Haase said the restaurant is actually a part of the whole building working, so without it, it will not work and should be right around the same time as the apartments.

Mayor Coleburn explained the Town declared the Town Shop surplus and advertised publicly for bids and Mr. McCormack was the only offer at \$75,000.00. He said it has been a fair and open process, and if three apartments help someone who has invested in Blackstone as much as they have, this Council has the final say.

Councilman Miller said he did not have a problem with 27 or 30 units, but believed if it was going to 30 units, it should be presented back to the Planning Commission.

Mayor Coleburn believed up to 30 would be fine, he would gladly take the brunt of this request. He said the Planning Commission recommends; Council approves.

Ms. Beverly Ambs said she was concerned with the parking. Mayor Coleburn replied, the BZA had already ruled on this. She asked where the parking would be for the restaurant. Mayor Coleburn believed they were constructing 40 or more parking spaces on that property, not just for the apartments, but for the restaurant as well. He said there would be onsite parking and overflow parking across the street on College Avenue.

Manager Vannoorbeeck clarified with the up to 30 units, they have to provide 45 onsite parking spaces.

Councilman Allman asked if there have been any problems with parking for Mr. McCormack's projects in the past. Manager Vannoorbeeck said there have been no problems to date. He clarified, the Town has sold the grassy area at the Town Shop, which is between the water tank and Church Street. He said the Town retained ownership of the water tank and radio hut.

Manager Vannoorbeeck said the parking standards for restaurants or retail is different from residential. He said it is based on square footage or number of seats. Mayor Coleburn believed the restaurant was going to be 2,000 square feet.

Mayor Coleburn closed the Public Hearing.

Councilman Nash made a motion to approve up to 30 units, as the Mayor presented, and include the small scale restaurant. The motion was seconded by Councilwoman Williams.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

2. Amendment to Proffered Conditions – Frankie Williamson

NOTICE OF PUBLIC HEARING
TOWN OF BLACKSTONE

The Blackstone Town Council shall hold a Public Hearing on April 18, 2022 at 7:00 p.m., in the Town Council Chambers, 100 W. Elm Street, Blackstone, Va. The purpose of the Public Hearing is to consider an amendment to existing proffered conditions applicable to vacant property at the intersection of S. Main and Bagley Streets, also known as Nottoway County Tax Identification Numbers 50A32-1-F-14, 14B and 15. The original proffered conditions were part of a Conditional Rezoning approved by Town Council June 29, 2006 which permitted six townhouse style dwelling units with proffered conditions. The applicant, Frankie Williamson, requests that that figure be amended to allow eight townhouse style dwelling units. Additional proffered conditions have been recommended by the Planning Commission. The Town Council may act on the request following this public hearing. Any person desiring to speak for or against the request should attend the Public Hearing at the above stated date and time.

Mayor Coleburn said this request is from Mr. Frankie Williamson and concerns a 2006 Zoning decision at the corner of South Main and Bagley Street. He said the request is to modify the zoning from 2006 and include the construction of townhouses, buffering on the east and southern boundaries, one of the proposed townhouses was being proposed with the back to Main Street, but must face Main Street, and these proffers will be recorded with the Circuit Court. He said another proffer being proposed to be modified is removing the homeowner's association, because the new townhouses are going to be rentals.

Mayor Coleburn opened the Public Hearing and asked if there was anyone here to speak for or against the new proposed proffers.

Manager Vannoorbeeck added this would modify the number of townhouses from 6 to 8.

Mr. Frankie Williamson

Councilman Miller said he attended the Planning Commission Meeting, as he is a Commission Member. He said his concern was with the buffering. Mr. Williamson assured Council the buffering would be done properly. He said the apartments he built on Dinwiddie Avenue, he installed hedges on one side and a fence on the other, and that completely cut the neighborhood off from these apartments.

Mayor Coleburn said during the meeting it was discussed Mr. Williamson would work with neighbors on the buffering and asked Mr. Williamson if he had met with them yet. Mr. Williamson replied no, the neighbors asked for fencing, but he did not know if fencing would look proper on Main Street, and the neighbors kind of agreed. He believed evergreens would look better on Main Street, but it may take a few years for the growth.

Mr. Williamson said these townhouses would include 2 and 3 bedrooms. Mayor Coleburn said these are not really geared towards FASTC. Mr. Williamson replied, not really, these are similar to units he had built on Oak Street, because people have different needs.

Councilwoman Williams asked if these units would be affordable housing. Mr. Williamson replied, they would be market rate, because he did not know what it was going to cost to build them. He said he would like them to be brick, but that would entail more rent, but did not know if brick would be practical right now with the way the economy is.

Mr. Jessie Ross asked Mr. Williamson what the substitution would be, if not brick. Mr. Williamson replied, vinyl or hardy plank.

Mayor Coleburn closed the Public Hearing.

Councilman Nash made a motion to approve the project with the amended proffers as presented. The motion was seconded by Councilman Miller.

Councilman Nash asked Mr. Williamson to work with the Hoffman's, who live next door, and are new residents, to make sure everyone is happy.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

3. Ward Boundaries / Polling Places

LEGAL NOTICE NOTICE OF PUBLIC HEARING

The Blackstone Town Council shall hold a Public Hearing at the regularly scheduled meeting of the Town Council on April 18, 2022 at 7:00 o'clock p.m. This Public Hearing is held to present comments received regarding redistricting, proposed modifications to Ward boundaries and the location of polling places. Additionally, the public is encouraged to attend to participate or make presentation regarding redistricting.

In accordance with Volume 5A, Title 24.2, Elections, of the Code of Virginia, 1950, as amended and pursuant to Sections 24.2-129 and 24.2-306, the Blackstone Town Council hereby gives notice of certain proposed amendments to the Code of the Town of Blackstone regarding the voting ward boundary lines and the location of certain polling places. In order to correct population deviations in the election wards as determined by the 2020 decennial census, some lines in each of the five voting wards are proposed to be modified. If approved, the changes to each ward would be as follows:

Ward A: *Areas along Sullivan Street, Mann Street and Cryors Road shall move to Ward E, areas along South Main Street shall move to Ward C and areas along West Entrance Road shall be added to Ward A;*

Ward B: *Areas along Tenth Street and College Avenue shall move to Ward C and areas along South Main Street and Lunenburg Avenue shall be added to Ward B;*

Ward C: *Areas along South Main Street and Lunenburg Avenue shall move to Ward B and areas along South Main Street, Brown Street, Tenth Street and College Road shall be added to Ward C;*

Ward D: *Areas along Maben and Gravatt Avenues shall be added to Ward D;*

Ward E: *Areas along Maben and Gravatt Avenues shall move to Ward D and areas along Sullivan Street, Mann Street and Cryors Road shall be added to Ward E.*

Additionally, the five current polling places at: Blackstone Police Department located on West Elm Street, Nottoway County Music Building located on South Harris Street, Nottoway County Rescue Squad Building located on Third Street, Blackstone Public Works Building located on Church Street and Blackstone Town Hall located on West Elm Street are proposed to be consolidated into two polling places which would correspond with Nottoway County's two current polling places. These being the Blackstone Police Department and the Blackstone Primary School. Names of the following polling places are being updated:

The Town Council will accept public comments for a period of 30 days, commencing on March 24, 2022. Interested persons may submit data, views, and arguments in writing by mail, facsimile, or email.

Mayor Coleburn said the Town had to redistrict this year, with new proposed districts being drawn, there are still 5 wards, 3 of which are minority majority. He said the election will be November 8, 2022, and the polling places normally have to be in the precinct, but there is a General Election that day as well.

Manager Vannoorbeeck said as he understands it all elections will be in November for Towns, due to the change from the General Assembly. He said this will coincide with County elections and they have two polling places within the Town of Blackstone, the Police Department and the Blackstone Primary School. He said this advertisement is proposing to use the same two polling places to eliminate confusion on where everyone will be voting. Mayor Coleburn believed this would be the easiest way to do this, otherwise voters will have to go to two different locations in one day to vote.

Manager Vannoorbeeck said it is mandated to have a 45 day period, of which 30 days would be a comment period. He said the comment period was advertised and began on March 24, 2022 and will end on April 24, 2022. He said the Town would then have to republish one more time if there are any changes from the comment period and this Public Hearing. He said the Ward Maps and demographics have been advertised. He said tonight is the mandatory Public Hearing during the month of comment period.

Mayor Coleburn opened the Public Hearing and asked if there was anyone here to speak for or against the new districts.

Clerk Daniel asked if these Public Hearings are in lieu of working with the Justice Department or will we still have to get approval from them. Manager Vannoorbeeck believed the Town would still need to file with the Justice Department. He believed there were two options and these Public Hearings was one of the options. He thought Attorney Bacon was concerned on how long the process would take with the Justice Department, which is why the Public Hearing process was chosen.

Mayor Coleburn said the goal behind switching the elections from May to November was to generate more voter turnout. He said the last election in Blackstone, where basically everything was contested, was 31%. He said elections in November have higher citizen engagement.

Mayor Coleburn closed the Public Hearing and said there is no action needed tonight from Council.

Councilman Miller questioned to proposed moves among the Wards. Manager Vannoorbeeck said these changes have to be done by Census block, and there were 91 individuals in Councilman Miller's District that were moved to Councilwoman Jones' District, so this made all of Taylor Bottom in one voting district. He said Councilwoman Jones' district had the most population difference, in the negative. He said there were some changes in the Gravatt Avenue area, with one side being in Councilwoman Jones' Ward and the other side being in Councilwoman Williams' Ward. He said on West Entrance Road there are very few homes, but one section was going to be moved to another district, but only effected 8 residents.

Councilman Nash believed this plan had less gerrymandering, it is more straight lines and cleaner. Mayor Coleburn agreed.

Manager Vannoorbeeck said Councilwoman Scott was short on population, the overabundance of voters was in Councilman Allman's district, so in order to put additional in Councilman Miller and Councilwoman Scott's district, they had to come from Councilman Allman's district. He said the block that surrounds Heritage Hall, between Sixth and Eighth Street, the size was increased. Mayor Coleburn added, residents at Heritage Hall count as population.

Councilman Nash did not believe this Census was very accurate.

NEW BUSINESS #2:

STEPS, Inc. – Homeless Housing Proposal

Mayor Coleburn said STEPS is asking for a letter of support for a really interesting proposal. He said Ms. Harrup is a resident of Blackstone, and the CEO of STEPS in Farmville.

Ms. Sharon Harrup

Ms. Harrup said STEPS serves as the community action agency for this region. She said STEPS is leading an effort in Prince Edward County and the Town of Farmville, and are posed to make a public announcement that the former Longwood Village will be purchased by a nonprofit that STEPS has partnered with and it will be affordable housing.

Ms. Harrup said STEPS is willing to be a partner and step into this community to help with the Town as a municipality. She said they can bring the Better Housing Coalition out of Richmond.

Ms. Harrup said STEPS has been running the homeless program in this region for 20 years or more, and COVID exacerbated it. She said Congresswoman Spanberger has agreed to send forward a project requesting \$820,000.00, that would actually outfit a tiny home village. She said when you think about homeless population, you need to think about public transit, access to affordable housing and provide employment for people to get back on their feet. She said the Town of Farmville has a larger economy and is able to absorb that much more easily. She said they are looking at 3 acres of property on Business 460 West. She said we are just asking Blackstone for a letter of support for the application being submitted to Congresswoman Spanberger. She said they will select 15 projects from her entire district and they were not sure if they would choose this project. She said last year in emergency housing, which cannot be considered someone doubling up on somebody's sofa, they helped 368 individuals out of 191 households. She said this fiscal year through March, they have already sheltered 326 individuals out of 181 households. She said there is no shelter in the 6 county region and Nottoway County citizens are the second largest utilizer of all the homeless services being provided, with Prince Edward being the highest.

Ms. Harrup said they use the Wedgwood Motel for Blackstone, which creates issues because of no emergency shelter, so the only option they have is to house people in hotels.

Ms. Harrup said these tiny homes would include 12x12 for individuals and 14x20 would be the size for families. She said they were working with Buggy Top out of Cumberland to help with construction. She said the homes would include a toilet, shower, a kitchenette, a space for table and chairs and beds. She said these places will be an area they can lock.

Councilman Nash made a motion to approve Mayor Coleburn and/or Manager Vannoorbeeck signing the letter of request for the homeless housing proposal. The motion was seconded by Councilwoman Williams.

Mayor Coleburn asked all in favor or opposed:

VOTE:

- Councilwoman Scott - Aye
- Councilwoman Jones - Absent
- Councilman Morgan - Absent
- Councilwoman Williams - Aye
- Councilman Miller - Aye
- Councilman Nash - Aye
- Councilman Allman - Aye

MINUTES:

Councilman Miller made a motion to dispense with reading and approve as presented minutes from the Regular Council Meeting on February 28, 2022. The motion was seconded by Councilman Nash.

Mayor Coleburn asked all in favor or opposed:

VOTE:

- Councilwoman Scott - Aye
- Councilwoman Jones - Absent
- Councilman Morgan - Absent
- Councilwoman Williams - Aye
- Councilman Miller - Aye
- Councilman Nash - Aye
- Councilman Allman - Aye

VISITORS:

Mr. Justin Sarafin – Executive Director of DBi

Mayor Coleburn said the delegation that was in Town from Spain, for his family’s wedding, was impressed with the tour of the Carriage Museum and the Tavern, that was given by Mr. Sarafin.

Mr. Sarafin said there was a delegation coming from Wyoming Main Street on Friday May 13th and invited everyone who may want to be a part of the welcoming committee. He said they would be meeting at the Fire Station at 9:30 a.m. He believed this would include about 50 people. He said this would be a field trip before the Main Street Conference happening the following week in Richmond.

Mr. Sarafin said DBi had been working on an event, Blackstone's Burst of Color Fun Run and would be on Saturday, October 8, 2022 and start at 2:00 p.m. He said they would be requesting use of the Armory field or the field between the two museums, which would be the start and finish area for the race. He also asked to close High Street between Dinwiddie Avenue and Tavern Street.

Councilman Miller made a motion to approve Blackstone's Burst of Color Fun Run and use of the town property and the street closure requests as presented for Saturday, October 8, 2022 starting at 2:00 p.m. The motion was seconded by Councilman Nash.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

FIRE CHIEF'S REPORT:

Chief Tomer said there were still several grants pending. He said the portable radio grant, is trying to do some upgrades before the implementation of the new radio system through County funding. He believed this would be a 5% match and hoped to use Fire Program Funds, if awarded.

Chief Tomer hoped Engine 3 would be ready by May 1, 2022, but waiting on someone from Pierce for training.

Chief Tomer said tomorrow, three of them would be meeting with the radio consulting firm for the fire department aspect of what they would like to see in the radio system.

Chief Tomer said he believed last month the Town fire sirens were discussed. He said the sirens are set Monday through Friday 8:00 a.m. to 8:00 p.m. and on the weekends 12:00 p.m. – 8:00 p.m.

Mayor Coleburn asked Chief Tomer if he believed the need was there. Chief Tomer replied yes, this past week there were 3-4 calls back to back, and we use our cell phones a lot, but sometimes phones aren't always dependable. He did believe the sirens were a great importance and being selective on the calls would be a nightmare for the dispatchers.

Chief Tomer said the Junior Fire Department had a car wash and made around \$500. He said the Juniors are putting reflective bands on the hydrants.

Chief Tomer said the Fire Department's Golf Tournament would be on May 7, 2022. He said between the teams and sponsors, it has been spectacular, with Atlantic Emergency Services being a corporate sponsor.

Chief Tomer said the County was looking at taking over the Fire Department's records management system financially, and looking at a virtual training platform.

Chief Tomer said the bunk rooms should be completed shortly, which was an aspect of CARES Funding. He said this area will house two bunk beds in one room and one single bed in another room for those that want to stay in the fire station to answer calls. He said there would be restrictions, and the doors will have fobs so they can identify who goes into the rooms. He said having people in the Fire Station will help decrease response times.

Chief Tomer said Mr. Dean Lewis, the County Building Inspector, went to get certified in certain fire codes, to include the Knox Box, so before now, he had no authority to enforce it.

Chief Tomer said the Junior Fire Chief, Will West, was moved up to the Seniors. He said Mr. Robert Foster had been accepted on a probation status.

Chief Tomer said the Emergency Services Coordinator is looking into a countywide siren system being zip code specific. He said they were also looking at the County taking over Code Red. Chief Tomer said with the Ladder Truck, there would be a prebuild conference in September and an estimated delivery time will probably be in the summer months of 2023.

PAYMENT OF BILLS:

Mayor Coleburn stated the bills that have already been paid are in the amount of \$1,039,865.87.

Councilman Nash made a motion to approve the bills that have already been paid in the amount of \$1,039,865.87. The motion was seconded by Councilman Allman.

Councilman Nash asked about invoices from HIVIEW Solutions totaling over \$6,000.00 for email usage. Ms. Jackie Brown believed these invoices were quarterly, but she would check with Finance Director Hardy.

Councilman Nash asked about Crewe Medical Center and COVID Testing for \$1,400.00. Ms. Brown believed this was an invoice from 2021 that was never sent until now.

Councilman Nash asked if insurance pays for COVID Testing. Ms. Brown said they were trying to get it paid with CARES Funds, but that money has since been sent back. Chief Tomer believed this was from the Fire Department's COVID outbreak. Councilman Miller asked to check with our insurance company. Manager Vannoorbeeck suggested using ARPA Funds.

Councilman Miller asked about \$10,835.00 to Talbert & Bright for professional services. Councilman Nash said that is for the Airport Engineer. Manager Vannoorbeeck said this is for the design services and a contract has been issued to J.R. Caskey.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

Mayor Coleburn stated the bills not yet approved, and to be paid, are in the amount of \$971,238.04.

Councilman Nash made a motion to approve as presented, the bills not yet paid in the amount of \$971,238.04. The motion was seconded by Councilman Allman.

Councilman Nash said under Police Department, there were two reimbursed bills for over \$3,500.00 for weapons supply and asked if it was a grant. Ms. Brown believed it was.

Chief Kuzmiak said weapons are replaced every so often, but believed this purchase was for less lethal equipment.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

APPROPRIATIONS:

There were no appropriations this month.

COMMITTEE REPORTS:

1. Account & Finance – met 3-31-22 – minutes included in April’s Council Packet

Department Head FY23 Budget Requests

Councilman Nash said there was nothing to report, they just heard budget requests.

2. Employment & Police – met 3-31-22 – minutes included in April’s Council Packet

Electric Department Pay Scale

Councilman Miller said the Committee approved this.

Manager Vannoorbeeck said he was not opposed to this, but would like to look at this across the board and not just in the Electric Department.

Closed Session – Personnel – Admin & Police Department

Councilman Miller said there was nothing to report from this.

3. Street & Light – met 4-5-22 – minutes included in April’s Council Packet

Traffic Calming Devices

Manager Vannoorbeeck said a Policy was presented, but there could be no recommendations, due to lack of a quorum. He said this draft policy would set the framework on how to determine whether a street is appropriate for traffic calming devices, and the process by which it is done. He said there needs to be a process on how to define a neighborhood fairly.

Clerk Daniel said Mrs. Jean Lacks provided a petition, which is included in Council’s packet for Pickett Court. Mayor Coleburn believed Pickett Court would be a great place to start.

Mrs. Lacks said Pickett Court will get these speed bumps and asked if she could tell you how many they want, she said they want at least 4. Mrs. Lacks added cars go the wrong way through there as well.

Councilman Allman said they discussed during the meeting signage, one way signs.

A resident from the audience said the alleyway is used as a cut through from Forest Drive. He suggested blocking the top part of the alley in the horseshoe area, so people going to their homes can enter from W. Entrance Road.

Manager Vannoorbeeck asked Council to adopt the Policy as presented and allow him to proceed to Step 3, and in the meantime, he will send out a survey to the neighbors for the 10% needed.

Councilman Miller made a motion to adopt the Traffic Calming Policy as presented. The motion was seconded by Councilman Allman.

Mayor Coleburn asked all in favor or opposed:

VOTE:

- Councilwoman Scott - Aye
- Councilwoman Jones - Absent
- Councilman Morgan - Absent
- Councilwoman Williams - Aye
- Councilman Miller - Aye
- Councilman Nash - Aye
- Councilman Allman - Aye

Manager Vannoorbeeck said he would like to start the Study, using VDOT guidelines and Engineer approval.

Manager Vannoorbeeck said if there are 40 homes in Pickett Court, 10% of them are needed for approval, and he counted five residents in the audience.

Councilman Miller made a motion to proceed with Step #3 of the Traffic Calming Policy in Pickett Court as recommended by Manager Vannoorbeeck. The motion was seconded by Councilman Allman.

Mayor Coleburn asked all in favor or opposed:

VOTE:

- Councilwoman Scott - Aye
- Councilwoman Jones - Absent
- Councilman Morgan - Absent
- Councilwoman Williams - Aye
- Councilman Miller - Aye
- Councilman Nash - Aye
- Councilman Allman - Aye

Pickett Court Parking

Mrs. Lacks said Manager Vannoorbeeck discussed at the Committee Meeting, installing entrances for each house. Manager Vannoorbeeck said the Town has a 50' right of way. He said in the past there was talk about moving the curb line in 8' to accommodate parking.

Mrs. Lacks believed the cheapest thing would be to fix the alleys so they don't flood, and put in gravel driveways at each house.

Manager Vannoorbeeck said work on the alleys for the inside circle for parking, then post the inside lane as No Parking. Clerk Daniel said the people that live on the inside loop of Pickett Court would park behind their house.

Manager Vannoorbeeck said the Town does not have any more than an access easement to the alleys for trash pick-up.

Mrs. Lack asked to send letters to the residents of Pickett Court about the parking.

Mayor Coleburn asked Mrs. Lacks as a compromise, could she get Mr. Lacks to withdraw his bill to the Town, for the grass cutting.

Traffic Study

Manager Vannoorbeeck said the Town intended a Truck Route from Main Street onto Church Street and then right on Brown Street, when going north to Dinwiddie Avenue for log trucks and such. He said VDOT communicated with Sgt. Mathias that they do not support a truck route using Brown Street and the intersection of Church. He said they recommended using Mill Street and go behind Velvet Textile and come out at Shiloh Baptist Church. He said VDOT was concerned with trucks coming from Brown Street, there is not enough storage area. Manager Vannoorbeeck said the Town would have to rebuild a good portion of Mill Street for this truck route. Councilman Nash was concerned if there was a fire, and trucks were bottlenecked, would the volunteers be able to get into the fire station.

Councilman Allman said during the meeting, signage was discussed and possibly have signage for a suggested Truck Route for those coming from Walmart. He didn't believe this could be mandated without VDOT approval.

Mayor Coleburn asked what was driving this request, mirrors getting clipped or the noise downtown. Manager Vannoorbeeck said it was safety that he has heard.

Mayor Coleburn said Mr. Woodson Irby has measured from curb to curb, and in the area of the Town Square, it is 44'. He said at Spencer's Drug it is 39'. He said Mr. Irby said there are two ways to fix this, one, eliminate the 2 parking spaces in front of Citizens Drive Thru, or shave about 6" off the sidewalk on one of those sides.

Manager Vannoorbeeck said he and Chief Kuzmiak would look into the suggested truck route signage.

Mayor Coleburn suggested talking with some of the trucking companies.

Ditches – N. West Avenue & Dillard Street – Both Private Property

Manager Vannoorbeeck said there is a ditch on private property, but is encroaching on Robert Evans' house on North West Avenue. He said the cost includes the east and west side of North West Avenue, and is Mr. Sommerville's ditch as well, and on private property.

Manager Vannoorbeeck said the estimate from B&B Consultants to pipe both ditches in is \$87,650.00.

Manager Vannoorbeeck said there has been ongoing discussions about Phillip Armes' ditch on Dillard Street. He said the estimate is only for a 100' of piping and is \$51,050.00 and on private property.

Councilman Allman suggested finding out what other towns do. Manager Vannoorbeeck said he would call around. Mayor Coleburn asked Manager Vannoorbeeck to call Farmville and South Hill, as well as VML to see what they think.

Manager Vannoorbeeck said the Town has a 30' drainage easement at the Evans ditch.

Doswell Street Lots

There was nothing discussed.

Luke Street – Alleyway & Trees

Manager Vannoorbeeck said he would like permission to clean out the ditch behind Ms. Davenport's house on Luke Street. He said there is an unopened alleyway, and the intention is to clean that area out.

Councilman Miller made a motion to allow town crews to clean out the alleyway behind Ms. Davenport's house on Luke Street. The motion was seconded by Councilwoman Williams.

Councilman Nash said he was going to vote no because it is not a used alley. Manager Vannoorbeeck said the alley is platted and owned by the Town.

Mayor Coleburn asked to keep track of the cost.

Councilwoman Williams said Ms. Davenport had called her about the alleyway.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Nay |
| Councilman Allman | - | Aye |

Clerk Daniel said Ms. Gertrude Jones calls her on a weekly basis, about trees she says are on Town property. She said Ms. Jones says one tree hangs over her driveway and the other hangs over her shed.

Manager Vannoorbeeck said if it is a living tree, the Town doesn't cut them unless in a power line. He said these were gum trees and he believed they were on Town property. He said Town staff could cut these.

Councilman Miller said the apartments on Broad Street, owned by Mr. John Hill, have been remodeled and stuff is running into the gutters. He said there is a tree that needs to be removed. Manager Vannoorbeeck said it would be, once things dry out.

Councilman Nash made a motion to top out the trees at Ms. Gertrude Jones house on Luke Street. The motion was seconded by Councilman Miller.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

CONSENT AGENDA:

There were no Consent Agenda items.

UNFINISHED BUSINESS:

1. Cox Road Waterline

Manager Vannoorbeeck said in July 2019, Council authorized him to write a letter to the County, as a result of some citizens coming to Council about getting potable water on Cox Road. He said in 2019 the cost estimate was \$1.4 Million, and we asked the County for mandatory connections if we proceeded with this.

Manager Vannoorbeeck said the Town had a meeting with the Cox Road residents, Mr. Ted Costin and Mr. Sherman Vaughan to discuss the waterline. He said before this meeting Mr. Dudley with Cox Lumber reached out to him, and may be interested in reopening the treatment works at the lumber yard, this could be a potential big water user.

Manager Vannoorbeeck said he presented in the meeting, if the County would participate and pay for the waterline from Military Road, the rest of the way, then maybe a 16,000 gallon a day customer may help offset needing mandatory connection. He said the surveys did show 20 out of 30 customers were agreeable to connect.

Manager Vannoorbeeck said we have missed the deadline to pay for this with the Health Department, which could have been a potential 50% grant. He said the total cost from L.V. Harris' old shop, across the railroad tracks to 460, but is not necessary, is now \$3.66 Million, of which the \$1.4 Million is now at \$2.233 Million.

Manager Vannoorbeeck said at this time, since we have not received a commitment from the County, let's set it aside and let the County tell us when they are ready.

Manager Vannoorbeeck said a question had been raised, if \$1 Million is provided by the County through ARPA Funds, then there may be a race with fire trucks. He said he didn't want to get Council into controversy.

Manager Vannoorbeeck said he would propose waiving tap fees, and the 50% out of town fee remain.

Councilman Nash said Mr. Chris Page contacted him and asked why the Town couldn't annex that area. Manager Vannoorbeeck said if you do a boundary adjustment, get ready because then you will have to install sewer lines as well.

Manager Vannoorbeeck said he received an email again about Cole Harbor from the County Administrator, with VDOT's response.

Councilman Nash said a good tenant in Blackstone has a contract in place to pave Cole Harbor with his own money.

Mayor Coleburn said Cole Harbor is a private subdivision.

Manager Vannoorbeeck said because of the now cost and potential controversy, he wanted to let Nottoway notify the Town when they were ready to move forward with Cox Road.

Mayor Coleburn suggested sending a letter to Nottoway letting them know we have discussed this and want to be partners, we feel for the people and businesses on Cox Road that want Town water, but we are at an impasse and await their further instruction.

2. BABS Lane – Sale of Property

Mayor Coleburn said there was no action, still waiting on the appraisal.

3. Board of Zoning Appeals Nomination

Manager Vannoorbeeck asked Mrs. Molly Black Lashway if she would be interested. Mayor Coleburn asked her to consider it and give an answer next month.

4. CRC – Affordable Housing Grant Agreement

Manager Vannoorbeeck said he misreported and said the award from the Commonwealth Regional Council was \$434,000.00, but the award was actually \$403,000.00, with the Town being responsible for \$31,000.00 of waived tap fees for 3 homes, and the water and sewer connections to the houses. He said for that he would apply for SERCAP money.

Councilman Nash made a motion to authorize Manager Vannoorbeeck to execute the Affordable Housing Grant Agreement with the Commonwealth Regional Council. The motion was seconded by Councilman Miller.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

5. DHCD – Industrial Revitalization Grant Agreement

Manager Vannoorbeeck said this is specific to VUMAC, and the Town borrowed \$600,000.00. He said we have been paying invoices for water, sewer, electrical materials and storm drainage. He said we have been drawing down some of these costs, and paying interest. He said he found out the Town’s soft costs are not eligible, such as bond counsel, which was \$15,000.00. He said if there is any money left over after paying construction costs, those funds will go towards an emergency generator.

Councilman Nash asked, besides the \$600,000.00, how much will come out of the Town’s pocket by the end of this. Manager Vannoorbeeck believed it would be roughly \$35,000.00, not including Mr. Dan Martin and the electric crew’s time. Mayor Coleburn added for a \$15 Million project.

Manager Vannoorbeeck said there is no local match, but the match that is required is the Patel’s \$12 Million and 25 jobs. He said there will be a 10 year obligation for Mr. Patel to operate as a hotel.

Councilman Nash made a motion authorizing Manager Vannoorbeeck to execute the Industrial Revitalization Fund Grant, upon Attorney Bacon’s review and approval. The motion was seconded by Councilwoman Scott.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

6. Taylor Bottom Block Grant

Manager Vannoorbeeck said this is going to be another expensive project and wanted to be sure he was going in the right direction. He asked to hold off until next month when Councilwoman Jones was here.

7. Utility Capacity Agreement – Ft. Pickett

Manager Vannoorbeeck said previously there was an MOU, and is attached. He said this is a brief outline of transaction and basically the Town will get \$7.10 per thousand gallons of water, which is the current rate, and \$10.30 per thousand gallons for sewer. He said the Town in exchange will make sure any revenues in excess of what would have been collected from the previous rate, are set aside in a Construction Contingency Fund. He said this money will be set aside every month so improvements can be made to the systems at Ft. Pickett. He said Pickett will be billed 1 for 1, but at a much higher rate. He added this would be for three years, but is not the final document for the 400,000 gallon transfers of water and sewer capacity, the Corps of Engineers still has to make final approvals. Manager Vannoorbeeck said the \$10.30 rate was being charged and began with the January usage, and the agreement does allow us to renegotiate every year if the Town is not bringing in the \$200,000.00 of extra revenue for repairs at Pickett.

Councilman Nash made a motion authorizing Mayor Coleburn to execute the Water/Wastewater Service Agreement as presented, upon Attorney Bacon’s review and approval. The motion was seconded by Councilwoman Williams.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

ON-GOING PROJECTS:

1. Dilapidated Buildings

Manager Vannoorbeeck asked for authorization to begin the blight process and formal enforcement at 807 S. Main Street. He said they received a letter, and nothing has happened.

Manager Vannoorbeeck said he met with the property owners of 1003 Nottoway Avenue, and they are interested in having both houses burned. He said according to the Fire Department, in order to burn a house, they have to approve the location and make sure any asbestos is abated. He said he gave the phone number of the asbestos contractor to the property owners.

Mayor Coleburn asked about the status of the old Skidmore house on Fifth Street. Manager Vannoorbeeck said the asbestos had been abated. Councilman Nash said the house would be coming down next week.

Manager Vannoorbeeck said S.B. Cox had been doing a demo project at Velvet Textiles on the Mill Street side.

Manager Vannoorbeeck said he met with the Building Official, Dean Lewis at the old Dillard Crawley building about broken windows and soffit being exposed. He said he was concerned about the roof leaking, so he wants to work with Mr. Lewis to legally gain entry to the property to inspect it.

Mayor Coleburn said by Common Consent to allow Manager Vannoorbeeck to work with Mr. Lewis on this building.

Councilman Nash said the building is for sale for \$500,000.00. He said a clear message was sent when DBi offered to do a feasibility study and was replied to with absolutely not.

2. Meals Tax / Lodging Tax

Mayor Coleburn said there were 2 Meals Tax still behind. He asked if there was still someone 4 months behind. Manager Vannoorbeeck replied that is correct, and would be discussed in Closed Session tonight.

3. Street Improvement Projects

Mayor Coleburn believed the paving went well.

Manager Vannoorbeeck said he received the first invoice. He said he was not planning any new projects this coming year, but would like to start budgeting for Tenth Street towards Walmart.

4. Wrigglesworth Sports Complex / TAP 21

Manager Vannoorbeeck said the concrete had been poured and the football field had been graded and drainage was in. He said the area was struggling to get grass growing.

Councilman Miller said the Gators wanted to meet with Manager Vannoorbeeck this week, because they have been told there is lots of glass in the dirt. Manager Vannoorbeeck said in the beginning the baseball fields had lots of debris as well. He was not sure the field would be ready to play on this fall.

Mayor Coleburn said he attended the School Board Meeting last Thursday, and they very politely asked to amend the Agreement to tear down the one story building, and in turn they will give the Town until January 2023 to come up with a possible use for the two story building.

Mayor Coleburn said the School Board asked questions, and he told them the amendment is because the Agreement discussed establishing a community center over there, which was handled by Referendum and will now be the Armory, so they asked to postpone a decision for a month.

5. East End Neighborhood Project

Manager Vannoorbeeck said the Town was struggling with the contractors taking so long, but they have had troubles getting materials. He said paving cuts for utilities will proceed after the contractors are done, and five homes are being put out for bid this month.

6. Weatherization

There was nothing to report.

NEW BUSINESS:

1. LCCDC – Building Repairs – Directional Signage

Manager Vannoorbeeck said he and Chief Kuzmiak took care of the street closures for their Earth Day Celebration.

Manager Vannoorbeeck asked Council if they were ok with doing some repairs at the LCCDC Building, which include replacing a window on the side where the basketball court is located, replace the doors on the front and rear entrances, and install an outdoor camera and motion lights.

Manager Vannoorbeeck said this property is actually owned by the School Board and LCCDC has an agreement with them to use the building. He said the Town has a lease on the total property and is responsible for typical maintenance. Mayor Coleburn said this was never defined in 2007, but the Town was excited to get the property for a ballpark.

Manager Vannoorbeeck believed fixing a broken window would be typical maintenance, but the other two items he believed were more than typical maintenance. Mayor Coleburn believed the motion lights could be helpful, but said the camera might be a bit much.

Councilman Nash said that area is in the wide open and asked why there is so much trouble with vandalism. Manager Vannoorbeeck believed some opportunities of people hanging around have been reduced by the playground being gone.

Councilman Nash asked if the School Board or anybody receives rent for this building. Manager Vannoorbeeck did not think LCCDC paid rent. Councilman Nash said if rent was paid, maybe some of that money could help with these requests. Manager Vannoorbeeck said he would talk to Dr. Grimes.

Mayor Coleburn said LCCDC does provide a service that helps young people, with most of them probably being students at Nottoway County Public Schools.

Manager Vannoorbeeck said the Town had given some abatement to LCCDC on utility bills. He said there was ice storm damage to the building, and the Town insures it, so it was covered, with the Town paying a small deductible. He said the Town did put new locks on their doors.

Mayor Coleburn asked Manager Vannoorbeeck to get pricing and more information, and report back to Council next month.

Mayor Coleburn said by Common Consent to have the window replaced.

Manager Vannoorbeeck said he would work with Mr. William Clarke on directional signage. He said the Town's Zoning Ordinance requires all signs be on site, but we have Ft. Pickett and Kenston Forest directional signs, so he would work with Mr. Clarke on signage.

Mayor Coleburn said to be careful not to add visual clutter. Councilman Nash suggested adding the signage to existing poles.

Mayor Coleburn said if signage is going to be Downtown, to work with DBi.

2. STEPS, Inc. – Homeless Housing Proposal

This was discussed earlier in the meeting.

3. VDOT – Title VI Program

Manager Vannoorbeeck said this is a non-discrimination statement.

Councilman Miller made a motion to adopt the Title VI Non-Discrimination Assurance as presented and have Manager Vannoorbeeck execute. The motion was second by Councilman Allman.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

4. B&B Task Order #23 – BABS Bus Shelters

Manager Vannoorbeeck said there will be 5 or 6 shelters around town, and pictures of the locations are included. He said this Task Order is for B&B to do the design for the sites and the concrete would be the responsibility of the Town. He said there is a 4% share from the Town and can be drawn down from the sale of buses.

Councilman Nash asked if approval was needed from property owners. Manager Vannoorbeeck said yes, there has to be an easement.

Councilman Nash made a motion to authorize Manager Vannoorbeeck to execute B&B Consultants Task Order #23 for BABS Bus Shelters. The motion was seconded by Councilman Miller.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

5. Planning Commission Reappointments

Clerk Daniel said she had heard from all members but one, and was asking for approval to reappoint the Planning Commission as presented.

Councilman Nash made a motion to reappoint the Planning Commission Members and their terms as presented. The motion was seconded by Councilman Miller.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

6. Harris Street Water Line

Manager Vannoorbeeck said in the project area, the Town replaced all the water line that was existing. He said after talking with Andre Hicks, there is a section that he would like to loop in Harris Street, this waterline currently terminates in front of Tom Taylor's home. He said this project would run a waterline from the hydrant in front of Tom Taylor's house to Broad Street, which is about 400'. He said he did not need an engineer and the T was already located in Broad Street.

Manager Vannoorbeeck said he currently had \$205,000.00 in the Water/Sewer Depreciation Fund, and asked Council for authorization to seek bids.

Councilman Nash made a motion to authorize Manager Vannoorbeeck to seek bids for the 400' of waterline on Harris Street. The motion was seconded by Councilwoman Scott.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

Manager Vannoorbeeck said there is a grease problem at the Food Lion Shopping Center. He said Andre Hicks was there today working on it, there was so much grease in the line today, it stopped up Schewel's and everybody. He believed it was something with the Chinese Restaurant and talked to them. He said these are private lines, but is starting to get into the Town lines now. He said ultimately if a resolution cannot be reached, he would be forced to turn the water off at the Chinese Restaurant.

Mayor Coleburn suggested talking with the Health Department for advice.

Councilman Nash suggested starting with a letter to the property owner.

7. Viewbank Street – Launch Party

Mayor Coleburn said this is a request from Ms. Trechelle Bassfield for a launch party to celebrate her new home occupation. He said she does have a Business License and would be selling items on this day. Manager Vannoorbeeck said they were also asking for the street to be closed.

Mayor Coleburn said there would be no alcohol, but there would be a DJ and she was asking the Noise Ordinance be waived. The date would be Saturday, May 7, 2022 from 3:00 p.m. to 8:00 p.m.

Councilman Miller said this would be in his Ward and there has been some tension, so he wanted to approve this, and maybe it would get some things straight.

Mayor Coleburn said there is a resident on Broad Street that has complained about trash. He asked that Ms. Bassfield let the neighbors know and this would be a one time deal.

Councilman Miller made a motion to approve Ms. Bassfield’s Launch Party on Saturday, May 7, 2022 from 3:00 p.m. to 8:00 p.m., to include waiving the Noise Ordinance and approve the Viewbank Street closure. The motion was seconded by Councilwoman Scott.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

8. Surplus List Approval

Councilman Nash made a motion to approve the surplus list as presented. The motion was seconded by Councilman Allman.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

COMMITTEE REFERRALS:

There were no referrals.

MAYORS MINUTE:

Mayor Coleburn said if all goes well, he and Manager Vannoorbeeck would have time this week to be face to face with Senator Kaine to show him around Blackstone, to see the local housing, reminding them the local economy is responding to the need for housing for FASTC.

Mayor Coleburn said May 1st – 7th is Annual Professional Municipal Clerk’s week and asked Council to adopt a Resolution in honor of Jennifer Daniel, our Clerk. He said in his opinion she is the best in the whole region.

POLICE REPORT:

Councilman Nash asked Chief Kuzmiak if the Town was involved with repos. Chief Kuzmiak said it is more of a notification, if the homeowner doesn’t know their car is being removed, they report it to the Police Department.

CITIZEN COMMENTS:

Mr. Michael Bagley asked about the blighted property on Oak Street. Manager Vannoorbeeck said Attorney Bacon has been working on this and he has to provide her with a work plan.

Mr. Bagley asked about the two houses on Brunswick Avenue. Mayor Coleburn said the property owner did remove the ivy and vines two summers ago. He said I see it every day and am numb to it. Manager Vannoorbeeck said this summer we will probably be in the same boat.

Manager Vannoorbeeck said he got the results back from the Meter Testing and they were all at 99% or 100%. He said four were sent off.

Councilman Nash said as he studied before, it costs 3% more for every degree over 71 degrees.

Manager Vannoorbeeck believed more people may asked to have their meters tested and would ask that people pay upfront for any new requests, at \$40.00 per test, plus shipping.

CLOSED SESSION:

Virginia Code Section 2.2-3711

- 1/ Personnel – Water/Wastewater
- 7/ Legal Matters – Consultation with Legal Counsel

Councilman Nash made a motion to go into Closed Session for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, and consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. The motion was seconded by Councilman Allman.

Mayor Coleburn asked all in favor or opposed:

VOTE:

| | | |
|-----------------------|---|--------|
| Councilwoman Scott | - | Aye |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Aye |
| Councilman Miller | - | Aye |
| Councilman Nash | - | Aye |
| Councilman Allman | - | Aye |

Councilman Nash made a motion to certify that to the best of each member’s knowledge only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the Closed Meeting was convened, were heard, discussed or considered in the meeting. The motion was seconded by Councilman Miller.

Mayor Coleburn clarified; Attorney Bacon joined the meeting by phone for Legal Matters in Closed Session.

Mayor Coleburn asked for a Roll Call Vote:

VOTE:

| | | |
|-----------------------|---|---------|
| Councilwoman Scott | - | Certify |
| Councilwoman Jones | - | Absent |
| Councilman Morgan | - | Absent |
| Councilwoman Williams | - | Certify |
| Councilman Miller | - | Certify |
| Councilman Nash | - | Certify |
| Councilman Allman | - | Certify |

There being no further business to bring before Council, Mayor Coleburn adjourned this meeting at 10:36 p.m.


MAYOR
OF THE TOWN OF BLACKSTONE, VIRGINIA

June 27, 2022 APPROVED AND ADOPTED


TOWN CLERK
OF THE TOWN OF BLACKSTONE, VIRGINIA