

TOWN OF BLACKSTONE

UTILITY BILLING AUTO DRAFT AUTHORIZATION

UTILITY ACCOUNT NUMBER	NAME (FIRST) (MI) (LAST)
ADDRESS (STREET) (CITY) (STATE) (ZIP)	
EMAIL	TELEPHONE

I HEREBY AUTHORIZE THE TOWN OF BLACKSTONE TO AUTOMATICALLY DEBIT MY (CHECK ONE)

CHECKING ACCOUNT

 SAVINGS ACCOUNT

FINANCIAL INSTITUTION NAME & TELEPHONE	CITY STATE
ROUTING NUMBER (9 DIGITS) *	FINANCIAL INSTITUTION ACCOUNT NUMBER
<small>*ROUTING NUMBER IS NORMALLY THE FIRST NINE DIGITS IN THE LOWER LEFT-HAND CORNER OF YOUR CHECK. THESE NUMBERS END WITH BRACKETS AS SHOWN IN THE FOLLOWING EXAMPLE - [:251483311:]</small>	

THIS AUTHORIZATION IS NON-NEGOTIABLE AND NON-TRANSFERABLE

All applications must be received no later than the 15th of the month to have drafting established for that month's billing. This authority is to remain in effect until written notice of termination is given to the Town of Blackstone, Utility Billing Department, 100 W. Elm Street, Blackstone, VA 23824. Written notice to discontinue drafting must be received no later than the 15th of the month.

Utility bills will be mailed to utility customers on or about the 30th of each month, should no unforeseen circumstances exist. Utility payments will be drafted from customer accounts the 20th of each month with exception of holidays, weekends, bank closing, or other unexpected events. In that event, payment will be drafted on the next business day.

Accounts will be drafted for the full balance, no partial payments can be arranged, unless already enrolled in the Town's budget billing.

SIGNATURE	DATE
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TAPE CANCELLED OR VOIDED CHECK OR SAVINGS DEPOSIT SLIP HERE